



MASSACHUSETTS REGISTRY OF MOTOR VEHICLES

Mail To: Medical Affairs - PO Box 55889 – Boston, MA - 02205-55889 – 857-368-8020 – www.massrmv.com
For Walk-In Service Only: Haymarket Center, 136 Blackstone Street, Boston, MA

APPLICATION FOR DISABLED PARKING PLACARD/PLATE

THIS SIDE OF THE APPLICATION MUST BE COMPLETED IN THE DISABLED PERSON'S NAME

Please note the information required in this application may affect your driver's license status.

- Incomplete applications will not be processed and will be returned.
Both disabled person and healthcare provider must sign and date this application. The disabled person's information must be provided in sections A, B, and C. The healthcare provider must complete sections D and E.
This application must be submitted to Medical Affairs within thirty (30) days of the healthcare provider's certification.
RMV Service Center locations do not process disability parking applications; dropping off at a service center location may add processing time.
Additional documentation may be required.

A. Disabled person's information (please print)

Form with fields: Last Name, First Name, Middle, Gender, Residential Address, City/Town, Zip, Mailing Address, City/Town, Zip, Date of Birth, Social Security Number (SSN), Height, Telephone Number

Mass Driver's License or I.D. Number (if applicable) Current Placard Number (Expired or Extension of Current Placard)

B. I am applying for the following

- Placard: No fee required for a placard. Disabled person is not required to have a vehicle registered in his/her name.
Plate: Only issued to individuals who have a vehicle registered in his/her name. Registration fees apply.
Motorcycle Plate: Only issued to individuals who have a vehicle registered in his/her name. Registration fees apply.
DV Plate: Only issued to individuals who: a) are primary owner with vehicle registered in their name; b) provide the DV (Disabled Veteran) Plate Letter from the Veteran's Administration listing service connected disabilities and total combined rating; c) have qualifying conditions which meet Medical Affairs guidelines and total at least 60% of the service connected disability.

C. Placard Rules and Acknowledgment

Rules:

- It is illegal to allow someone to use your placard if you are not in the vehicle.
It is illegal for an individual to have more than one placard (temporary or permanent).
It is illegal to provide false information (persons can be prosecuted under Massachusetts Law).
It is illegal to possess or display a counterfeit placard (altered or photocopied).
It is illegal to forge a healthcare provider's signature.

Acknowledgment:

- I have read the rules listed above.
I understand misuse of disabled parking may result in high motor vehicle citation fines (\$500, first offense), license suspension terms, and the revocation of my disabled parking privileges.
I certify under the penalty of perjury that all the information provided in this application, including the representation of my medical status/condition, is true and correct to the best of my knowledge.
AUTHORIZATION TO RELEASE MEDICAL RECORDS – I hereby authorize the healthcare provider completing this form to discuss and release any or all medical records pertaining to its content with or to representatives of the RMV.
For applicants for DV plates, I hereby authorize the Veteran's Administration to release medical information concerning my service connected disability rating(s).

Signature of disabled person (REQUIRED)

Date: (REQUIRED)



## **New Confiscation Reporting Procedure and Form**

To further deter abuse of placards, the RMV is implementing a placard confiscation notification procedure statewide for Law Enforcement. Mass General Law Chapter 90, Section 2 contains penalties for both violators misusing disabled parking privileges, as well as placard owners/holders.

While there are established processes for citations and parking tickets, this new procedure is necessary for the RMV to promptly address the placard owner. Police departments can complete and submit the new *Disabled Parking Placard Abuse Confiscation & Reporting Form* (document number T21931-0117), and the RMV will immediately cancel any confiscated MA placard.

The cancellation notice will stop re-issuance if a customer reports his/her placard as lost or stolen to the RMV. The information provided by law enforcement allows the RMV to update and keep a complete customer record regarding the abuse and it affords the placard owner an opportunity for an administrative hearing on the following issue: *"The Registrar may revoke the plate or placard as issued to a person upon a finding that the person to whom the plate or placard was issued willingly and without coercion or duress authorized, permitted, or allowed it to be used by another person."*

The *Disabled Parking Placard Abuse Confiscation & Reporting Form* will be provided to police departments immediately.

## **Revised Application for Disabled Parking Placard/Plate**

Effective January 2017, the *Application for Disabled Parking Placard/Plate* (document number T20060-0117) has been revised. The revised form stresses to both the applicant and the healthcare provider the penalties for placard misuse and that a healthcare provider should only sign off on an application out of necessity of the disabled individual and not as a convenience. The revised form is available online at [www.massrmv.com](http://www.massrmv.com) in the Medical Affairs Forms section and on Print on Demand. Please begin using the revised version immediately and destroy copies of the old version.

Previous versions of the *Application for Disabled Parking Placard/Plate* should not be accepted after April 1, 2017.

### Application Processing Reminders

1. If a customer comes to drop off an application, please let the customer know that Medical Affairs' normal processing time for disabled parking placards is 4 -6 weeks. Sending the application from the RMV Service Center could add a week to the processing time, as Medical Affairs does not get mail everyday from the service centers. It may be quicker for the customer to mail the application. Remind the customer to keep a copy.
2. If you fax an application, or any other DOUBLE SIDED FORM, please be sure to fax both pages. Medical Affairs is unable to process if forms are sent front or back only.
3. If there are any questions regarding Medical Affairs or medical issues, please do not turn the customer away. Service centers should contact Medical Affairs for resolution at 857-368-8020. This direct line may also be shared with customers.



## **Customer Service Benefit**

By preventing the abuse of disabled placards, we can ensure that disabled parking privileges are available for customers who truly need them.

## **Questions?**

Please contact Medical Affairs at 857-368-8020.